



COVID-19 School Reopening Plan

For Grades K-5th

Revised October 5, 2020

1522 Lewiston Drive, Sunnyvale, CA 94087



Per Directives from:

COVID-19 PREPARED: Reopening of Santa Clara County K-12 Schools for the 2020-2021 School Year

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COVID-19 PREPARED

Reopening of The French American School of Silicon Valley for the 2020-2021
School Year

A. INTRODUCTION

The French American School of Silicon Valley (FASSV) has a plan in place to accommodate student learning due to COVID-19 restrictions. Our current desire is to have students in grades Kindergarten through 5th Grade learn on campus within stable cohort groups, with remote learning available to those students unable to attend. About 24% of our families are opting for remote learning and 76% desire on-campus learning. We currently have 129 students registered in Kindergarten through 5th grade. We have another 40 students currently attending our Preschool and Pre-K on campus, licensed under California's Department of Social Services. Our class sizes are approximately 20-24 in most classes.

B. GENERAL SAFETY MEASURES

This plan has been created through analysis of risk assessments using the [Recovery and Reopening Action Planning Document](#) and [Reopening of Santa Clara County K-12 Schools for the 2020-2021 School Year](#) as guides, with input from parent, community and staff (as the School does not have labor organizations). Those responsible for implementing the plan are Pierre-Ludovic Perrot (Head of School), Martine Trusz (Assistant Head of School), Laurel Maguire (Director of Finance and Operations), and Tiffany Hartdegen (Programs, Marketing, and Communications Manager).

The above-mentioned persons responsible for implementing this plan will conduct checks for compliance with the stated policies and procedures. Any discrepancies will be documented and corrected.

Continued communication with local and state authorities will occur to determine current disease levels to assist the school with implementing the most recent control measures.

This plan addresses on-campus learning. A robust distanced learning plan has been created and is currently implemented and is designed to ensure all our students have equal access to learning.

C. CLEANING AND DISINFECTING SAFETY MEASURES

The French American School of Silicon Valley has created a cleaning and disinfecting plan designed to address safety measures and protocols in protecting students and staff to prevent the spread of COVID-19 virus while on campus. Special consideration has been given to trainings, ventilation, disinfectant materials, cleaning schedules, classroom lay out, and shared space. A detail of the School's cleaning and disinfecting measures is retained within the Business Office files.

1. General

- a. All custodial and applicable staff have been trained on manufacturer's directions, on Cal/OSHA requirements for safe use and as required by the Healthy Schools Act, as applicable.
- b. All custodial and applicable staff will use cleaning products approved for use against COVID-19 on the [EPAs approved list "N"](#).
- c. All custodial and applicable staff will be provided with appropriate Personal Protective Equipment.
- d. Proper ventilation will occur during cleanings.

2. Classrooms

- a. Items that are difficult to clean have been removed from the classrooms, such as carpets, or stuffed animals.
- b. Teachers will conduct high frequency of cleaning throughout the day of classroom surfaces including high touch surfaces such as light switches and door handles, table and desk surfaces, countertops, chairs, faucets, and shared equipment and materials. At the end of the day, custodial staff will clean and disinfect high-touch surfaces, such as light switches and door handles, table and desk surfaces, countertops, chairs, faucets, and shared equipment or materials.
- c. Custodial staff will clean and disinfect classroom floors each evening.

3. Restroom and Common Areas

- a. All restrooms and common areas will be cleaned and disinfected by custodial staff throughout the day and each night.
- b. Custodial staff will be solely focused on cleaning and disinfecting restrooms between cohort groups throughout the day.

D. STUDENT SAFETY

1. Before Arriving on Campus

- a. All staff have been trained in the health and safety guidelines set forth by the Center for Disease control, the Santa Clara County Public Health Department, and the California Department of Public Health, including proper use of face coverings, physical distancing, handwashing hygiene, etc.
- b. Parent and student training will occur remotely before coming back on campus and will be ongoing throughout the pandemic. The information will be distributed through virtual meetings, newsletters, parent-teacher contacts, and back-to-school virtual meetings.
- c. Parents and staff will complete a COVID-19 app-based questionnaire form each morning. The questionnaire will be based on the health screening questions recommended by the Santa Clara County Public Health Department asking whether they or their child has been diagnosed with COVID-19, lives in the same household or had close contact with someone who in the past 14 days has been in isolation for COVID-19 or had a test confirming they have COVID-19, and whether they have experienced any COVID-19 symptoms (fever or chills, cough, loss of taste or smell, shortness of breath, fatigue, muscle aches, headache, sore throat, nausea, vomiting, or diarrhea) The results of these questions will be reviewed and analyzed by the School's administration via the app's dashboard.
- d. Signs have been posted around campus and all entry points mandating Physical Distancing, Face Covering Wearing, and Frequent Handwashing.

2. Screening and Drop Off

- a. Drop off times have been staggered to keep cohort groups as protected as possible. For on-campus learning in cohort groups:
 - i. Kindergarten – 2nd Grade (start time, morning recess, lunch)
 - ii. 3rd – 5th Grade (start time, morning recess, lunch)
- b. Parents will not be allowed on campus and must wear a face covering. They are to remain outside the campus at the playground's exterior gate, respecting physical distancing of 6 feet. Signs are in place to remind parents of the six feet distancing requirement.
- c. All students K-5th Grade are required to wear face coverings when arriving on campus. Students will be greeted at playground's gate, get their temperature taken, and then escorted directly to their classroom where they will promptly wash their hands.

- d. Each morning, before arriving on campus, parents or legal guardians will be required to complete a symptom screening questionnaire for their student(s). The questionnaire is based on the health screening questions recommended by the Santa Clara County Public Health Department asking whether the child has been diagnosed with COVID-19, lives in the same household or had close contact with someone who in the past 14 days has been in isolation for COVID-19 or had a test confirming they have COVID-19, and whether they have experienced any COVID-19 symptoms (fever or chills, cough, loss of taste or smell, shortness of breath, fatigue, muscle aches, headache, sore throat, nausea, vomiting, or diarrhea). Answers will be securely stored in each individual account and kept confidential. All student accounts are managed and updated by the student's parents or legal guardians.
- e. Parents who need to drop off children outside of the regular drop off times will follow the same process as described in b., c., and d.
- f. Student attendance will be used as contact tracing which involves identifying those who may have an infectious disease, the people they came in contact with, and working with them to limit the spread of the disease. The person assigned to perform contact tracing and to liaise with the County of Santa Clara Public Health Department in the event of a Covid-19 Exposure is Pierre-Ludovic Perrot, FASSV's Head of School.
- g. Symptomatic students who report to school will be sent home and asked to seek care and testing. Students waiting to be picked up will remain in a designated isolation room with their mask on until picked up.
- h. School staff will monitor for signs and symptoms of COVID-19 to take appropriate action.

3. Classrooms Cohorts

- a. Classroom cohorts have been established to limit the mixing of students and staff so that if anyone develops symptoms or tests positive for COVID-19, the number of exposures is reduced.
- b. Students will be assigned to one classroom as a stable cohort, with stable seating, and will not mix with other cohorts while on campus.
- c. Students will stay within the stable cohort throughout the day, including restroom breaks, recess, lunch, and dismissal times.

4. Face Coverings

- a. All students in K – 5th Grade must wear face coverings
 - i. While arriving and departing from campus.

- ii. In any area outside the classroom except when eating, drinking, or engaging in physical activity.
- b. Students in K-1st Grade are encouraged but not required to wear face coverings in the classroom.
- c. Students in 2nd-5th Grade must wear face coverings in the classroom
- d. Outdoor Exception per County Guidelines: When outside with their stable cohort, cloth face coverings are not required for elementary students. Classroom teachers will schedule outside times throughout the day and physical distancing will occur.
- e. For younger children in 2nd grade and below, times throughout the day will be scheduled when face coverings are not required, as long as students are outside and are only interacting with members of their stable classroom cohort.
- f. Students excluded from face covering requirements include:
 - i. Anyone who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove their face covering without assistance (6 feet physical distancing is then required, to the extent possible).
 - ii. Students with special needs who are unable to tolerate a face covering (6 feet physical distancing is then required, to the extent possible).
- g. All students will be required to use cloth face coverings from home. Disposable face coverings are available at the school for use in case a student's face covering gets soiled or damaged.
- h. All students will be taught the reason for a proper use of a face covering.
- i. Students will learn about appropriate procedures for putting on and taking off and storing the face covering (during mealtimes and snack times, etc.).
- j. Students must not share or swap face coverings.
- k. Signage is posted on campus reminding students and faculty to wear face coverings.

5. Physical Distancing

- a. Classrooms
 - i. Class/Cohort Sizes will be kept as small as practicable; class sizes will be capped at 18.
 - ii. Teacher and staff desks will be at least six feet from students to minimize the risk of adult-to-child disease transmission.
 - iii. Student desks will be at least 6 feet apart, to the extent possible.
 - iv. Stable seating arrangements will be assigned for students to ensure that close contacts within classrooms are minimized and easily identifiable.
 - v. Classrooms will have the proper signage to remind of proper handwashing and physical distancing.

- vi. Staff who are unable to wear a face covering for medical reasons will not be assigned duties that require close contact with students.
- vii. Students will receive their own set of materials as much as possible, including pencils, erasers, glue bottles, and math or other manipulatives. Sharing of equipment will be minimized as much as possible. When not possible, the equipment will be disinfected between uses.
- viii. Student belongings will be kept separate.
- ix. Classes such as music, art, science, or technology that are taught by specialist teachers will be done remotely.

b. Outdoor Spaces

- i. Cohorts will spend an estimate 30% of their time outside to provide additional physical distancing. Pop up tents and other accommodations will be provided to make learning outside comfortable.

6. Ventilation

- a. All HVAC Units have been cleaned.
- b. All units have been switched to high-efficiency MERV-13 air filters.
- c. Both outside classroom doors as well as windows will remain open throughout the day to the extent possible to allow for greater ventilation.

7. Recess and Lunch Breaks

- a. Students will eat snack and lunch with their cohorts in a designated outside area. Times will be staggered to allow for physical distancing.
- b. During inclement weather, students will eat in their classrooms.
- c. Students will not be required to wear face coverings while eating, drinking, or engaging in physical activity.
- d. Hand hygiene will be performed prior to and after snack and lunch breaks.
- e. Recess times will be staggered for all cohorts. During recess, cohorts will not mix. They will remain at least 25 feet apart from each other.
- f. Water fountains will not be used this school year. Students are being asked to bring two water tumblers each day prominently labeled with the student's name to minimize the need for refills. The tumbler can be refilled from the touchless faucet in the classroom, when needed.
- g. There will not be hot lunch provided at this time.
- h. Sack lunches and snacks will be separately packed and labeled with the student's name.

8. Restroom

- a. Use of restrooms will be staggered throughout the day. Custodial staff will be focused on cleaning and disinfecting restrooms between cohorts.
- b. All students K-5th grade will be required to wear a face covering when using the restroom.
- c. Touchless faucets, soap dispensers and paper towel dispensers have been installed.

9. Hygiene

- a. Students will be taught proper handwashing techniques. They will be reminded of handwashing throughout the day.
- b. There will be access to water and soap and/or hand sanitizer in the classrooms and restrooms. Portable hand sanitizing stations are available as inside the building, in the hallway, and outside of each restroom.
- c. Signage will be posted above the sinks in the classroom and restrooms displaying proper handwashing techniques.
- d. Students will be reminded during the day to avoid touching their eyes, noses, or mouth.

10. Pick Up

- a. Students will remain in their cohort and properly distanced from others during pick up times.
- b. Teachers will be alerted by walkie-talkie when parents are at the playground's door ready for pick-up.
- c. While waiting for their child(ren), parents will be 6 feet apart.

11. After Care

If there is enough interest and should there be enough staff available, extended care may be offered in the afternoon. Students will remain in their stable cohorts and classrooms with a teacher or aid assigned only to their cohort.

E. FACULTY AND STAFF SAFETY

1. Training

- a. All Staff has received American Red Cross Returning to Work During COVID-19: Safe Work Practices Online Course which includes information about the spread

of COVID-19, signs and symptoms of the disease, prevention strategies and proper disinfection techniques and routines. Staff will also receive a copy of this manual as well as Santa Clara County's COVID-19 Ready document.

2. Screening

- a. Each morning, before arriving on campus, all employees will be required to complete a symptom screening questionnaire using the Kyla App. The questionnaire is based on the health screening questions recommended by the Santa Clara County Public Health Department asking whether the employee has been diagnosed with COVID-19, lives in the same household or had close contact with someone who in the past 14 days has been in isolation for COVID-19 or had a test confirming they have COVID-19, and whether they have experienced any COVID-19 symptoms (fever or chills, cough, loss of taste or smell, shortness of breath, fatigue, muscle aches, headache, sore throat, nausea, vomiting, or diarrhea). Answers will be securely stored in each individual account and kept confidential.
- b. Attendance will be used as contact tracing which involves identifying those who have an infectious disease and those people they came in contact with; and working with them to interrupt the spread of the disease.
- c. All staff will report to the office for temperature screening at the beginning of their shift
- d. Employees have been instructed not to come in to work when they are ill.
- e. Symptomatic employees will be sent home and asked to seek medical care and testing

3. Face Coverings

- a. All staff must wear a face covering at all times while on campus, except while eating and drinking.
- b. Staff excluded from this requirement are those that require respiratory protection according to Cal/OSHA standards.
- c. Staff who are unable to wear a face covering for medical reasons will not be assigned duties that require close contact with students.
- d. Non-medical masks are in the office in the event that an employee needs a replacement during the day.
- e. Face shields are not recommended as a replacement for face coverings given concerns over their ability to minimize droplet spread to others. However, teachers and other staff may consider using face shields in combination with face coverings when in the classroom to further reduce the risk of transmission.

- f. Teachers may consider using face coverings with clear windows during phonological instruction to enable students to see the teacher’s mouth and in settings where a face covering poses a barrier to communicating with a student who is hearing impaired or a student with a disability.

4. Physical Distancing (Classrooms, Breakroom, Faculty Meeting, Lunch)

- a. Teacher desks will be spaced at least 6 feet away from students.
- b. Teachers will maintain a least six feet distance from students and other staff as much as possible
- c. Faculty meetings, Back to School, and Parent Conferences will be held remotely for the foreseeable future.
- d. No more than 6 employees are allowed in the staffroom at any given time. 6-foot distancing must occur at all times. Due to room’s the layout, it is recommended that the space be limited to 4 staff members, when practicable. All staff is required to wash their hands or use hand sanitizer before entering the staffroom. Face Coverings are required, and employees are required to wipe off any surfaces touched. Per ‘Reopening of Santa Clara County K-12 Schools for the 2020-2021 School Year’ guidelines, **no eating** is permitted in the staff room.

5. Restroom

- a. All staff is required to wash their hands or use hand sanitizer before entering the restroom
- b. All staff is required to wear a face covering while using the restroom.

6. Testing

Employees will be tested onsite every other Tuesday at 11:00 am through Kyla.

F. CAMPUS SAFETY

1. Entering and Leaving Campus

- a. When arriving at campus for drop-off, parents will stay in their vehicles and wear a face covering. All students must wear face coverings when arriving on campus. Students will be greeting by a staff member by and walked to their classroom after getting temperature checked.
- b. All employees will check in at the front office for a temperature check.

- c. During staggered pick-up times, parents will remain in their car and wear a face covering.
- d. All students must wear a face covering when leaving campus. Students will be walked to their cars.
- e. Teachers will leave their classroom through outside doors, when possible.

2. Movement on Campus

- a. Markings on the ground will be placed where necessary to remind students to keep their distance.
- b. Recess and restroom times will be staggered to avoid mixing of cohorts in the hallway.

3. Front Office Space

- a. The front office staff will only be allowed in the front office. A rope has been placed over the door to remind staff and visitors to keep their distance.
- b. Workspaces have been reorganized and staff is seated at least six feet apart and facing away from each other.
- c. Employees will not share equipment and are responsible for disinfecting their workspaces at the end of their shift.
- d. Common areas, such as the copier, are to be wiped off after each use.

4. Visitors

- a. Only necessary visitors will be allowed on campus. Necessary visitors include delivery and repair services.
- b. Visitors are required to wear face coverings while on campus and are to be screened for COVID-19 symptoms before coming onto campus.
- c. Visitors are required to keep at least 6 feet physical distance from all students and staff.

5. Parents

- a. Parents and caregivers must wear face coverings during drop-off and pick-up.
- b. If parents need to drop off their child late or pick them up early, they will communicate with the Front Desk through the videophone at the main entrance and wait there until their children are taken to them.

6. Fire and Earthquake Drills, Field Trips and School Events

Fire drills will be practiced safely to avoid mixing cohorts during the drills. Students will be escorted out of the building through the nearest exit, physically distanced to gather in their

designated meeting location, where students and staff will be physically distanced 6 feet apart, cohorts 25 feet apart. Earthquake drills will be practiced in the classroom physically distanced with face coverings worn. In the event of an actual emergency, where the evacuation of the building is required, staff and students will exit the building, physically distanced as much as possible.

7. Aftercare, Extracurricular Activities and School Events

- a.** To the extent possible, remote learning and / or the use of outside areas will be considered for extracurricular activities and school events. Staff and students will be physically distanced 6 feet apart, cohorts 25 feet apart.
- b.** Aftercare and Extracurricular Activities
 - i.** No in-person choir or wind instrument band will be allowed
 - ii.** Extracurricular activities that cannot be conducted at least 6 feet apart and using face coverings will not be allow.
 - iii.** All extracurricular activities that are allowed will maintain stable cohorts.
- c.** Field trips, assemblies and other gatherings may be permitted if
 - i.** Students of different classroom cohorts do not mix and
 - ii.** Classroom cohorts remain at least 25 feet apart
 - iii.** Venues must be COVID-19 compliant
- d.** Onsite School events will be limited to students and staff only with most taking place in stable cohorts in classrooms. Outside gatherings may be considered and will only be permitted as long as cohorts do not mix and remain 25 feet from each other.
- e.** Parents may be invited to join into events remotely, when possible.

8. Signage

- a.** Signage is installed throughout the campus in restrooms, classrooms and buildings reminding students and staff of physical distancing and hygiene requirements.
- b.** At all entrances, signs have been posted instructing staff, students, and visitors not to enter campus if they have COVID-19 symptoms.

G. COVID-19 TESTING AND REPORTING

- 1.** Students and staff are to get tested as soon as possible after they develop one or more COVID-19 symptoms or if one of their household members or non-household close

contacts tested positive for COVID-19. Staff members on campus will be tested on-campus twice monthly.

2. A list of nearby testing sites is available through [Santa Clara County's Emergency Operations Center](#)
3. Positive Test Results
 - a. Parents/guardians and staff are to notify school administration immediately if the student or staff tested positive for COVID-19 or if one of their household members or non-household close contacts tested positive for COVID-19.
 - b. Upon receiving notification that staff or a student has tested positive for COVID-19 or been in close contact with a COVID-19 case, actions will be taken as listed in Section H below.
4. Negative Test Results
 - a. Symptomatic students or staff who test negative for COVID-19 should remain home until at least 72 hours after resolution of fever (if any) and improvement in other symptoms.
 - b. Asymptomatic non-household close contacts to a COVID-19 case should remain at home for a total of 14 days from date of last exposure even if they test negative.
 - c. Asymptomatic household contacts should remain at home until 14 days after the COVID-19 positive household member completes their isolation.
 - d. Documentation of negative test results must be provided to school administration.
 - e. In lieu of a negative test result, symptomatic students and staff will be allowed to return to work/school with a medical note by a physician that provides alternative explanation for symptoms and reason for not ordering COVID-19 testing.
5. Twice monthly routine testing through Kyla of all staff who have been in proximity of students will be completed.

H. RESPONSE TO SUSPECTED OR CONFIRMED CASES AND CLOSE CONTACTS

1. School administrators have identified an isolation area to separate anyone who exhibits COVID-19 symptoms.

2. Any students or staff exhibiting symptoms will immediately be required to wear a face covering and wait in an isolation area until they can be transported home or to a healthcare facility, as soon as practicable. For serious illness, 9-1-1 will be called without delay.
3. The rest of the classroom cohort will be sequestered in a holding area until they can be picked up and taken home.

Confirmed COVID-19 Case(s):

1. School administrators will notify the County of Santa Clara Public Health Department immediately of any positive COVID-19 case by emailing: coronavirus@phd.sccgov.org and calling: (408) 885-4214.
2. School administrators will notify all staff and families in the school community of any positive COVID-19 case while maintaining confidentiality as required by state and federal laws. All communication to parents and staff will be pursuant to the guidelines as laid out in the [COVID-19 Prepared Reopening of Santa Clara County K-12 Schools for 2020-2021 School Year](#) documents and [templates](#) will be used that have been provided on the website of the Santa Clara County Public Health Department.
3. The school's janitor will close off areas used by any sick person. The area will not be used before cleaning and disinfection occurs. To reduce risk of exposure, there may be a waiting period of 24 hours before cleaning and disinfecting occurs. If it is not possible to wait 24 hours, then waiting as long as practicable might occur. Safe and correct application of disinfectants using personal protective equipment will be completed.
4. All students and staff within the same classroom cohort as the confirmed COVID-19 case will be instructed to get COVID-19 testing around 7 days after the last exposure to the case and remain quarantined at home for 14 days. For any settings in which stable classroom cohorts have NOT been maintained:
 - a. Class seating rosters and consultation with teachers and staff will be done to identify close contacts to the confirmed COVID-19 case in all classrooms and on-campus activities. A close contact is someone who has been within six feet of the case for a prolonged period (15 minutes) regardless of face covering use. Close contacts will be instructed to get COVID-19 testing and should remain quarantined at home for 14 days.
5. Close contacts (household or non-household) of confirmed COVID-19 cases will be sent home immediately, instructed to get COVID-19 testing, immediately and on day 7 of last day of exposure to the case. They should even if they test negative, remain in quarantine for a full 14 days after (1) date of last exposure to COVID-19 positive

non-household contact or (2) date that COVID-19 positive household member completes their isolation, if the close contact has continued to be exposed.

6. No actions need to be taken for persons who have not had direct contact (6 feet apart for 15 minutes or longer) with a confirmed COVID-19 case
7. School closure may occur as directed by the Head of School of the County of Santa Clara Public Health Department.

Return to Campus after Testing Negative:

1. Symptomatic individuals who test negative for COVID-19 can return 72 hours after resolution of fever (if any) and improvement in symptoms.
2. Documentation of a negative test result should be provided to school administrators
3. In lieu of a negative test result, allow students and staff to return to work with a medical note by a physician that provides alternative explanation for symptoms and reason for not ordering COVID-19 testing.
4. If they test negative, close contacts to confirmed COVID-19 cases can return a full 14 days after (1) date of last exposure to COVID-19 positive non-household contact or (2) date that COVID-19 positive household member completes their isolation, if the close contact has continued to be exposed.

Return to Campus after Testing Positive:

1. Symptomatic individuals who test positive for COVID-19 can return 10 days after symptom onset AND 3 days after resolution of fever and improvement in other symptoms, whichever is longer.
2. Asymptomatic individuals who test positive for COVID-19 can return 10 days after their positive test result.
3. If they test positive, close contacts to confirmed COVID-19 cases can return a full 14 days after (1) date of last exposure to COVID-19 positive non-household contact or (2) date that COVID-19 positive household member completes their isolation, if the close contact has continued to be exposed.

I. TRIGGERS TO REMOTE LEARNING

1. The French American School of Silicon Valley will pivot to remote learning quickly if necessary.
2. The French American School of Silicon Valley will close the campus if the following should occur

- a. 5% or more of the population on campus test positive for COVID-19 over a 14- day period.
- b. Otherwise directed by local, state, or federal government or other health agencies.

J. SUMMARY OF ENGAGEMENT WITH PARENT, COMMUNITY AND LABOR ORGANIZATIONS

The French American School of Silicon Valley (FASSV) has actively engaged the school community in determining the school's response to the COVID-19 pandemic. Collaboration has occurred in developing and implementing the school's Return to School Reopening for the 2020-2021 academic year.

1. FASSV School Community – Faculty and Staff

- a. FASSV has received valued input and analyses from faculty and staff.
- b. Since March 2020 regularly scheduled remote faculty and staff meetings have occurred which has provided much teamwork, collaboration, planning, and shared decision making regarding how to best serve our student's learning.
- c. Faculty and Administrative staff have been invited to join in to CAIS, NAIS, and Santa Clara County remote webinars designed around the safe opening of our school.

2. FASSV School Community – Parents

- a. Weekly Zoom "Coffee" meetings have been scheduled with families to provide updates, question, and answer times for parents, and conducting polls to gain parent input.
- b. FASSV's newsletters to the school community contains pertinent information regarding student learning and the school's decisions and more.
- c. Surveys have been conducted to gain parents insights on:
 - i. Their preference of learning (onsite vs continuing distance learning)
 - ii. Their commitment level to return to on-site learning.
 - iii. Optional comments pertinent to reopening the campus.
- d. The most recent survey opened on August 25, 2020 and completed on August 31, 2020, about School Waiver Application Survey, indicated the following:
 - i. 76% of our parents would opt to send their children back to on-campus learning.
 - ii. 24% of our parents would favor remote learning.

3. Community and Labor Organizations

- a. FASSV belongs to various organizations that have provided input and insights over the past months as we navigate through the COVID-19 Pandemic while meeting the educational needs of our students, as well as the safety needs of our faculty and staff.
- b. Liebert, Cassidy, and Whitmore has provided FASSV with valuable training regarding the legal aspects of reopening our school while involving the stakeholders.
- c. CAIS (California Association of Independent School) and NAIS (National Association of Independent Schools) have also advised and provided training to FASSV in developing our school’s reopening plan.
- d. CALISBOA (California Independent School Business Officers Association) has provided weekly remote breakout meetings for Finance, Human Resources, and Operations to address pertaining to staff and student safety, and facilities cleaning and disinfection guidelines pertaining to COVID-19.

APPENDIX 1 – STEPS CONFIRMED OR SUSPECTED COVID-19 CASES

Table 1. Steps to Take in Response to Confirmed or Suspected COVID-19 Cases and Close Contacts

Scenario	Immediate Actions	Communication
<p><u>Scenario 1:</u> A student or staff member either exhibits COVID-19 symptoms, answers “yes” to a health screening question, or has a temperature of 100.00 or above.</p>	<ul style="list-style-type: none"> Student/staff sent home Student/staff instructed to get tested 	<p>No action is needed</p>
<p><u>Scenario 2:</u> A family member or someone in close contact with a student or staff member (outside the school community) tests positive for COVID-19</p>	<ul style="list-style-type: none"> Student/staff sent home Student/staff instructed to get tested Student/staff instructed to quarantine, even if they test negative, for a full 14 days after (1) date of last exposure to COVID-19 positive non-household contact or (2) COVID-19 positive household member completes their isolation If student/staff test positive, see Scenario 3 below School administration notified 	<p><i>For the Involved Student Family or Staff Member:</i> Template Letter: Household Member or Close Contact With COVID-19 Case</p>

<p>Scenario 3: A student or staff member tests positive for COVID-19.</p>	<ul style="list-style-type: none"> • Student/staff sent home if not already quarantined • Student/staff instructed to isolate for 14 days after symptom onset OR 7 days after resolution of symptoms, whichever is longer. (If never symptomatic, isolate for 14 days after positive test.) • School-based close contacts identified and instructed to test & quarantine for 14 days <ul style="list-style-type: none"> ○ In stable elementary classroom cohorts: entire cohort ○ In other settings: use seating chart, consult with teacher/staff • School administration notified • Public Health Department notified 	<p><i>For Positive Case Student Family/Staff:</i> Template Letter: COVID-19 Case</p> <p><i>For Student Families and Staff Members Identified as Close Contacts:</i> Template Letter: Household Member or Close Contact With COVID-19 Case</p> <p><i>For All Other Student Families and Staff Members:</i> Template Letter: COVID-19 Case in Our Community</p>
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APPENDIX 2 – STEPS TO TAKE NEGATIVE TEST RESULT

Table 2. Steps to Take in Response to Negative Test Result

Scenario	Immediate Actions	Communication
<p>A student or staff member tests negative for COVID-19 after Scenario 1 (symptomatic)</p>	<ul style="list-style-type: none"> • Student/staff may return to school 72 hours after resolution of fever and improvement in other symptoms 	<p>Student family/staff to bring evidence of negative COVID-19 test or medical note if testing not performed</p>
<p>A student or staff member tests negative after Scenario 2 (close contact)</p>	<ul style="list-style-type: none"> • Student/staff must remain in quarantine for a full 14 days after (1) date of last exposure to COVID-19 positive non-household contact or (2) date that COVID-19 positive household member completes their isolation 	<p>No action is needed</p>
<p>A student or staff member tests negative after routine surveillance testing (no symptoms and no close contact to a confirmed COVID-19 case)</p>	<ul style="list-style-type: none"> • Can return to school/work immediately 	<p>No action is needed</p>

APPENDIX 3 – HEALTH DEPARTMENT AND GOVERNMENT LINKS



COVID-19 and Reopening In-Person Learning Framework [and frameworks for closing due to COVID-19 Infection] for K-12 Schools in California, 2020-2021 School Year July 17, 2020

<https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Schools%20Reopening%20Recommendations.pdf>

County Data Modeling Overview:

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/CountyMonitoringDataStep1.aspx>

County Data Chart:

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/COVID19CountyDataTable.aspx>



Coronavirus Disease 2019 (COVID-19) Considerations for schools:

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>



COVID-19 PREPARED: Reopening of Santa Clara County K-12 Schools for the 2020-2021 School Year:

<https://www.sccgov.org/sites/covid19/Documents/ReopeningofSantaClaraCountyK12Schools.pdf>